

Match Day Information

PLEASE read the following information carefully to ensure the smooth running of the match.

Housekeeping:

- Any big coaches may be asked to leave once they have dropped off and asked to return at the end of the event. This is at the discretion of the site security. (Particularly at Beckett Park Site) Each match will end at 6pm.
- There is no shelter at Becketts Park so please keep that in mind for all weather eventualities for students and staff e.g. rain jackets, sun cream etc. The stand at JCCS can also be very drafty/cold even on sunny days.
- Toilets are limited, so please encourage students not to hang around in there, and to leave them in the cleanest condition possible.
- The event must **start promptly at 4pm** to allow us to get through all races and events before the evening bookings come on to the track at 6pm.

On arrival:

1. Please **register** your arrival in the pavilion/announcer's box
2. Hand in your "**Athlete declaration form**" (sent in my last email) - This must have all athletes listed for this match at the very least. Athletes can be added to the list for future events. I find this easier to type up, so I can hand one copy in and keep one copy for a record of student's numbers, and to use as a register!
3. **Pick up your schools' stickers.** Each athlete should have a sticker with the number that corresponds to the Athlete declaration sheet. That Athlete will keep the same number for all Matches. e.g., 001 - J Bloggs. It is that number that will be recorded at the end of each event for results.
4. **Pick up any officiating score cards or equipment** for the event your school are officiating. Timers, please bring a stopwatch, ideally one with a split timing capacity.

Important information to give the students:

- **All students MUST know which POOL** they are running in. E.g. Either Pool A or B at JCCS or Pool C or Pool D at Becketts (I have attached the list to remind people). If students run in the wrong pool, it will not be counted. I find it helps if they write this on their sticker.
- **Which RELAY LANE NUMBER your school is running in.**
- Students (or staff managing the team) should listen out to the announcer (not always easy we appreciate) for call for races and/or field events.

Staff Officiating

- Score sheets and equipment can be picked up from the pavilion/announcer's box. Please be at your event area for 4pm.
- Field events - please let the announcer know when you have finished an age group, and the next age group will be called. Please ask if you are unsure of any officiating protocols.
- Please don't forget to return score cards and equipment at the end of your event.
- Please send any score sheets to the pavilion/announcer's box at the end of each age group.
- Timers/Track officials some of you will be needed to officiate relay leg change overs.

Pools

Pool A – John Charles

	School	JG	JB	IG	IB	Relay Lane
1	Cockburn John Charles Academy					4
2	The Ruth Gorse Academy					5
3	The Morley Academy					3
4	Boston Spa Academy					6
5	The Grammar School at Leeds					2
6	Garforth Academy					7
7	Cockburn School					1
8	Trinity Academy Leeds I					8
9	Leeds East Academy					8

Pool B – John Charles

	School	JG	JB	IG	IB	Relay Lane
1	Brigshaw					4
2	Crawshaw Academy					5
3	Co-op Academy Leeds					3
4	Allerton Grange					6
5	Rodillian Academy					2
6	Corpus Christi Catholic College					7
7	The Farnley academy					1
8	Bishop Young CofE Academy					8